As the situation with the coronavirus (COVID-19) continues to evolve, we at Family Eye Med want to reassure you that our highest priority is the health and safety of our patients and employees. Our employees have received guidance on the best ways to prevent the spread of infection that are aligned with the *World Health Organization (WHO)* and *U.S. Centers for Disease Control and Prevention (CDC)*. These include but are not limited to:

**What We're Doing**

* Sanitizing our service equipment and all high-touch areas, including doors, koorknobs, pens, clipboards, tablets, keyboards, tables, desks, chairs, etc.
* As always, we provide antibacterial soap in our restroom, and we also have hand sanitizer at the front desk.
* Frequent hand washing is paramount.
* We have instructed our staff members to stay at home if they have a fever or are experiencing any flu/cold like symptoms. We will reach out to you if we feel the need to reschedule an appointment.
* We ask patients who have been or could have been exposed to reschedule their appointments. Even if there is a slight chance of exposure, we prefer to not risk the health of our staff or any of our patients.

**What You Can Do**

* Please contact us to reschedule your appointment if you are sick. If you are sneezing, coughing, or have a fever, please stay at home as a precaution.

**\*A reminder - the symptoms of the coronavirus include fever, cough, and shortness of breath and may appear 2-14 days after exposure. Please alert us if you develop these symptoms after just having visited our office.\***

**Upon arrival to our office**

* Please wash your hands for 20 seconds with antibacterial soap.
* Avoid touching your eyes, nose, and mouth.
* Cover your cough or sneeze with your arm or with a tissue that you can then throw into the trash. Then wash your hands with soap and water afterwards.

Family Eye Med is a well-patient office. Therefore, we operate with hygenic practices even when no outbreak or pandemic is present.

Thank you for being one of our patients. You are greatly appreciated. Thank you for helping us care for you in the best way possible.

Sincerely,

Jim Gillispie, OD

(615) 449-0541